



BANK of ZAMBIA

OFFICE OF THE DEPUTY GOVERNOR - OPERATIONS

BOZ/EXEC/DGO/psd/bp

December 23, 2021

CB Circular No. : 18/2021

To : All Heads of Commercial Banks and Designated Payment Systems Entities

CALENDAR FOR SUBMISSION OF PAYMENT SYSTEMS RETURNS FOR THE YEAR 2022

Kindly be informed that the due dates for submission of Payment Systems Returns for the 2022 financial year are as follows:

1. MONTHLY RETURNS

DUE DATE

January	February 8, 2022
February	March 9, 2022
March	April 8, 2022
April	May 10, 2022
May	June 8, 2022
June	July 12, 2022
July	August 9, 2022
August	September 8, 2022
September	October 10, 2022
October	November 8, 2022
November	December 8, 2022
December	January 10, 2023

2. QUARTERLY RETURNS

DUE DATE

1 st Quarter	April 8, 2022
2 nd Quarter	July 12, 2022
3 rd Quarter	October 10, 2022
4 th Quarter	January 10, 2023

All the returns should be submitted in a prescribed format by the set due dates as failure to comply may attract penalties. A penalty of K500.00 (Kwacha five hundred only) will be charged per return per day for any delayed submission or incorrect return until the breach is corrected. All submissions of payment system returns should be made through the Digital Financial Services Data Platform by end of business on the due date. Further, you may contact the Payment Systems Department through psdreturns@boz.zm or DFSData@boz.zm for any queries and guidance on returns.

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3. AUDITED ANNUAL FINANCIAL STATEMENTS

The Annual Audited Financial Statements should be submitted within three calendar months after the end of the financial year of each respective institution.

Kindly be informed accordingly.

 Francis Chipimo (PhD)

DEPUTY GOVERNOR – OPERATIONS

cc Governor
 Deputy Governor – Administration
 Director – Banking and Currency
 Director – Payment Systems
 Director – Bank Supervision
 Director – Non-Bank Financial Institutions Supervision